

**Laguna Honda Executive Committee Minutes**  
**Quality Council**  
 February 4, 2020



**Attendees:**

- |   |   |   |  |
|---|---|---|--|
| <input checked="" type="checkbox"/> Quoc Nguyen (Co-Chair)<br><input type="checkbox"/> Michael McShane (Co-Chair)<br><br><input type="checkbox"/> Adrian Smith<br><input checked="" type="checkbox"/> Angela Pownall-Elizalde<br><input checked="" type="checkbox"/> Arata Goto<br><input type="checkbox"/> Basil Price<br><input type="checkbox"/> Daisy Aquallo | <input type="checkbox"/> David Snyder<br><input type="checkbox"/> Elizabeth Dayrit<br><input type="checkbox"/> Geraldine Mariano<br><input type="checkbox"/> Glenn Levy<br><input checked="" type="checkbox"/> Jacky Spencer-Davies<br><input checked="" type="checkbox"/> Janet Chen<br><input checked="" type="checkbox"/> Janet Gillen<br><input checked="" type="checkbox"/> Jennifer Carton-Wade | <input checked="" type="checkbox"/> John Grimes<br><input type="checkbox"/> Karen Hill<br><input checked="" type="checkbox"/> Kim Lin<br><input checked="" type="checkbox"/> Lena Yue<br><input checked="" type="checkbox"/> Loretta Cecconi<br><input type="checkbox"/> Louise Brooks Houston<br><input checked="" type="checkbox"/> Maggie Rykowski<br><input checked="" type="checkbox"/> Michelle Fouts | <input checked="" type="checkbox"/> Nawzaneen Talai<br><input checked="" type="checkbox"/> Olivia Thanh<br><input type="checkbox"/> Troy Williams<br><input type="checkbox"/> Valerie Lopez<br><input type="checkbox"/> Victoria Lau<br><input type="checkbox"/> Wilmie Hathaway |
|---|---|---|--|

<u>ITEM</u>	<u>DISCUSSION</u>	<u>ACTION</u>
<b>CALL TO ORDER</b>	Meeting was called to order at 10:05AM	
<b>Minutes Approval</b>	11/5/2019 minutes were reviewed and approved.	11/5/2019 Quality Council meeting minutes were approved.
<b>3P Workshop – Working Together Towards Zero Harm</b>	<p>Quoc presented the current draft of the A4 for 3P Workshop which will focus on Working Together Towards Zero Harm.</p> <p>Olivia presented the 3P Data Walk which highlighted information including Laguna Honda milestones, Employee Satisfaction with Workplace Safety, Change in UOs, Change in RUG Scores, Recordable/Non-recordable Injuries, and Staffing Data.</p>	<p>Quality Council thanked Quoc and Olivia and provided the following feedback;</p> <ul style="list-style-type: none"> <li>Provide detailed description of specific milestones with purpose of each program and exact time of program inception</li> <li>Consider in depth UO data on specific units</li> <li>Clearly define the difference between recordable vs reportable injuries</li> <li>Spell out RUG</li> <li>Review participants list to ensure we have the right people in the room</li> </ul>
<b>Next Meeting</b>	Meeting adjourned at 10:47AM.	